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Next 4 Page(s) In Document Exempt

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INTERNAL
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ROUTING AND RECORD SHEET

CWOY-3178

SUBJECT: (Optional)

CONFIDENTIAL

FROM:

DDP-Publications

NO.

DATE

21 April 1959

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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SSA/DDS

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15.

As you requested, we have reviewed the attached dispatch No. ADM 59-110, prepared by COMMO for transmission to their overseas stations, and the proposed Book Dispatch to Chiefs of Station and Base ~~under jurisdiction of the DDP~~. With regard to the latter, it seems to us that the final draft should be coordinated with Chief, OPSER in view of the additional burden which will undoubtedly be placed on some of the overseas stations and bases.

We have made no attempt to fully evaluate the ADM 59-110 as many of the provisions relate to internal COMMO procedures and problems. Insofar as reference to and explanation of Agency travel and leave regulations are concerned, we find the references correct and the explanations well stated.

With regard to the proposed Book Dispatch we have the following questions and comments:

a. Would it be necessary to send this dispatch to all stations and bases?

yes

b. In paragraph 3.c. we would recommend substitution of the word "requests" for "instructions".

c. In paragraph 3.e. we question whether the parenthetical statement "(similar to our Field Reassignment Questionnaire)" is correct. According to

(OVER)

25X1A

→ Attached form
obtain the info required
by [redacted] para 8.

Document to the
COMMO [redacted]
for the purpose
designated above
[redacted]

SECRET

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to [REDACTED] use of
the Field Reassignment
Questionnaire is not
restricted to DDP and would
also be used by COMMO.

- d. Could the concluding words
of paragraph 4. "for
action by Chief, KUCLUB"
just as well be omitted?

yes

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SECRET